

Horry County Disabilities and Special Needs Board of Directors Meeting Minutes
Conway Adult Development Center & Administrative Offices
250 Victory Lane
Conway, SC 29526

November 13, 2017

Present: Caroline Ewing, Patricia Milley, Steve Avinger, Anna Gaskin, Lonnie Chestnut, Jackie Browder, Phyllis Floyd, Martin Bellamy, Dr. Henry Cross, Edwin Hinds

Absent: Kelli Barker (exc.)

Others Present: Susan L. John, George Ulrich, Joyce Kraus, Chelsea Curran

I. Notice of Meeting Statement: C. Ewing stated the meeting was being held in accordance with the meeting schedule on the agency's website and with the Notice of Meeting Statement posted in The Sun News Newspaper in accordance with the Freedom of Information Act.

II. Call to Order/Roll Call: C. Ewing called the meeting to order at 5:00 pm. A quorum was noted as being present.

III. Approval of the Consent Agenda (Item A): H. Cross motioned to approve the consent agenda as presented. M. Bellamy seconded the motion. The motion passed unanimously.

IV. Treasurer's Report: J. Browder reported the report was on target for this month. P. Milley asked why Summer Funds was zeroed out. S. John stated the funds will show up in April or May for the summer. The funds will then reappear in July for the remainder of the summer. S. John stated currently all consumer positions are filled. A. Gaskin motioned to accept the report as presented. S. Avinger seconded the motion. The motion passed unanimously.

V. Reports:

a. Public Input: C. Ewing stated no public input was noted.

b. Horry County Disabilities & Special Needs Program Presentation: J. Kraus and C. Curran presented to the Board on the Community Supports and Job Coach/Individual Employment Programs. J. Kraus reported a total of 39 consumers are involved in Community Supports. Another six consumers are in the employment group. C. Curran stated 20 consumers are in Employment Individual and six consumers in Job Development.

c. Executive Directors Report: S. John reported on the following:

- State Director's Resignation: S. John stated Dr. Buscemi tendered her resignation effective December 8th. The commission is working to appoint an interim State Director. There are several individuals the commission is considering; Tom Waring, Pat Malloy, and Rufus Britt. S. John stated several issues; the hearings with the Legislative Oversight Committee; possible restructuring and placement under the Governor; could become a stand alone cabinet agency or be under the Department of Health and Human Services. S. John stated the Legislative Oversight Committee has asked providers to testify.
- Coastal Carolina University Intern Program: S. John reported on the Special Education program at CCU touring our Day Program. There is a possibility to have a partnership with CCU to promote Case Management, as well as other positions at Horry County DSN.
- Able Account: S. John reported on the Able Account that will be available to the disabled in South Carolina beginning on November 16th. S. John explained how the account worked.

d. Committee Reports:

a. Program Committee: S. Avinger reported for the Program Committee. S. Avinger stated 22 surveys were attempted for the month of September 2017; one survey was not completed. All of the responses received were positive. There were no negative responses received. There were two concerns noted. The committee was pleased with the response to those concerns. S. Avinger motioned the Board accept the report. A. Gaskin seconded the motion. The motion passed unanimously.

b. Finance Committee: J. Browder reported for the Finance Committee. S. John reported on the glossary of terms pertaining to the Pooled Fund Report. A. Avinger motioned for the Board to accept the report. A. Gaskin seconded the motion. The motion passed unanimously.

VII. New Business:

- a. Review & Approval of Agency's Annual Insurance Policy (Item C):** S. John reported on the agency's insurance policy. A. Gaskin motioned to approve the insurance policy for policy year beginning December 1, 2017. L. Chestnut seconded the motion. The motion passed unanimously.

- b. Review & Approval of Agency's Holiday Calendar for 2018 (Item D):** S. John reported the holidays meet are listed that the Board will observe in the next calendar year. In addition, the Board Meetings are also noted each month. S. John asked the Board to move the Board Meetings for March 2018 and July 2018 back one week. P. Milley motioned to approve amending the Board Meeting schedule for the months of March and July. L. Chestnut seconded the motion. The motion passed unanimously. P. Milley motioned to approved the list of holidays to be observed. M. Bellamy seconded the motion. The motion passed unanimously.
- c. Approval to submit Bid for a Minivan:** A. Gaskin motioned the Board approve the request to bid out a minivan for the CRCF houses. S. Avinger seconded the motion. The motion passed unanimously.
- d. Amendment to Board of Directors Meeting for March 2018:** This item was discussed during the Holiday Calendar for 2018.

Adjourned. M. Bellamy motioned to adjourn the meeting. After hearing no objections from the members present, C. Ewing adjourned the meeting at 6:00 pm.